



अं. का ZO/ security/ सुरक्षा/2025-25 /150

दिनांक Date : 16.08.2025

General Manager,
Strategic & Planning Department,
Head Office
KOLKATA

Re: Hoisting of Notice Inviting Tenders for AMC, Installation of CCTV and Fire cum Security Alarm System

We are enclosing a draft of our advertisement (soft copy attached) alongwith Annexes regarding invitation of tender for Empanelment vender for Installation and AMC of CCTV and Fire-cum-Security Alarm for various branches under **Shimla** Zone. An advertisement of the same will be published in the daily national and local newspaper on 09.08.2025

We request you to kindly arrange for uploading the same on the bank's website on 10.08.2025 and it should available on website as per bank's guidelines.

(VIVEK MISHRA)
DY GENERAL MANAGER & ZONAL HEAD

Encl: As above.



अं. का ZO/ security/ सुरक्षा/2025-25/150

दिनांक Date : 16.08.2025

INVITATION OF BIDS FOR 1) NEW INSTALLATION / UPGRADATION OF CCTV SYSTEM AND AMC OF PRESENT EQUIPMENT 2) INTEGRATED FIRE CUM SECURITY ALARM WITH AUTO DIALER AND AMC OF PRESENT EQUIPMENT FOR BANK'S BRANCHES LOCATED IN SHIMLA AND KINNAUR DISTRICTS OF HIMACHAL PRADESH UNDER SHIMLA ZONE OF UCO BANK

Tenders are invited from reputed vendors for the following

- i) New Installation / upgradation of CCTV system in UCO Bank Branches/offices located in Shimla, and Kinnaur Districts of Himachal Pradesh under Shimla Zone of UCO Bank.
- ii) New Installation / upgradation of Integrated Fire cum Security Alarm in UCO Bank Branches/offices located in Shimla and Kinnaur Districts of Himachal Pradesh under Shimla Zone of UCO Bank.
- iii) Non Comprehensive AMC of 63 Branches, 45 ATMs, 02 Currency Chests and 01 Office for CCTV and security alarm.

Only those firm will be considered which fulfil the criteria as given in technical bid:-

1. Reputed vendors specialized in providing security Gazettes.
2. Ability to undertake all Security Gazettes related installation work for all branches throughout the zone.
3. Have ability to provide hassle free services.
4. Ability to commence execution of work within 03 days from date of placement of order
5. Vendor should have at least one local office in Himachal Pradesh. Proof of local address is mandatory.
6. Vendor should have a credible supervisory infrastructure and network for provision of maintenance of security gazettes as also for follow up with law enforcement agencies.
7. Vendor should provide the latest Income Tax assessment order, PAN number, Service tax number.
8. Vendor should provide the latest audited balance Sheet
9. Vendor should have GST Number.
10. Bank reserve the right to award the contract to single service provider or can engage 02 service providers on negotiable rates (Even bank can offer the contract to L-2 or L-3 bidder on negotiable rates if L-1 bidder fail to provide the service within stipulated time.
11. To arrive at L1, following formula will be followed for both CCTV as well as Security Alarm;
 - a) Total cost of items as required in one branch will be taken into consideration (mentioned in Financial bid) plus cost of non-comprehensive AMC of two years.
 - b) Financial bid is the combination of cost Hardware of one branch and Non-comprehensive AMC.
 - c) Cost of one item will not be the base for L1. Number of Items may vary as per the normal requirement of branch which is the discretion of bank and mentioned in Financial bid.
 - d) Lowest grand total will be the final figure for L1.



12. Proposed agreement to be signed with the vendor is also available at Annexure 'A' of this advertisement.

13. The Bidders shall submit the Tender Fees, Tender processing fees, EMD AND Technical Bid as under :

- i) **Tender documents fees** - Rs. 1000/- (Non refundable). For both CCTV and Security alarm
- ii) **EMD:-** Rs. 10000.0 (refundable). For all CCTV, Security alarm and AMC

EMD and tender document fees will be submitted through a separate DD in favour of 'UCO BANK ZONAL OFFICE SHIMLA.

14. Tenders will be submitted in the following manners:

- a) **Part I. Technical bids** (annexure- 'B') - To include profile of the company, list of major existing clients, registration number and sales tax details as mentioned in annexure.

Technical bid alongwith above mentioned requisite fees and documents (separate bid for both CCTV and Alarm) in two sealed covers superscribed "TECHNICAL BID FOR CCTV SYSTEM and TECHNICAL BID FOR SECURITY ALARM" on respective envelopes.

- b) **Part II. Financial Bid** (annexure-'C') Financial bids will be in two parts :

Part-1 Financial bids for CCTV (annexure C part-1)

Part-2 Financial bid for Security alarm (annexure C, Part-II)

Part II (Financial Bid) will be opened only if Bank is satisfied with Part I (Technical Bid). Bank reserves the rights to reject any/all bids without assigning any reason thereto. All pages of the tender should be signed and stamped by the vender while submitting the tender. Rates in financial bids will be quoted as per technical specification given at appendix 'D' for CCTV, appendix 'E' for Fire and Security Alarm and appendix 'F' for terms of AMC (both for CCTV and security alarm). Financial bids for above items will be submitted in separate envelopes. Then these two sealed covers (financial bids-each cover to be superscribed "FINANCIAL BID FOR 'CCTV' OR 'SECURITY ALARM') are to be put in a bigger cover (SUPERSCRIBED "FINANCIAL BIDS").

Similarly, Technical bids for CCTV and security alarm (separate bids and superscribe as "Technical bid for 'CCTV' or 'SECURITY ALARM') also to be put in a big envelop which should be superscribe as "TECHNICAL BIDS". Thereafter, Both big sealed envelopes (FINANCIAL BIDS



AND TECHNICAL BIDS) to be sealed in a single envelop. This will be the final tender. Final tender to be addressed to "The Zonal Manager, UCO Bank, Zonal Office Shimla, Security Deptt, HotelHimland, Circular Road, Shimla (HP). Send your tender by courier/post or put the same in the Tender Box provided at the above address by 1500 hrs on or before 06 Sept 2025. Conditional Bids will be summarily rejected. Each bidder shall submit only one bid for each Item (Each for CCTV & Security Alarm). In case a bidder submits more than one bid, all bids submitted by that bidder will be summarily rejected.

For any other queries, vendors may contact the SECURITY DEPARTMENT, Zonal Office, Shimla on working days between 11 A.M. to 4 P.M.

15. Opening date of Tender – 16.08.2025 and Closing date of tender – 06.09.2025, 1500 hrs.


(VIVEK MISHRA)
DY GENERAL MANAGER & ZONAL HEAD